會議紀錄 Record of Meeting

Round 2

Date: 2020-12-23

Objectives:

Follow up from the previous initial meeting, finalize project scope to get started.

Achievements:

Gained a much better understanding of the requirements and process, have finalized the scope and sketched a block diagram of the overall system. Discussed follow up action on weighing components in data analysis, decision making and programming. A solid execution plan along with a Gantt chart are expected to be completed during the next meeting.